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# **BANQUETING** Vrije Universiteit Amsterdam



Preface

We are proud to present the Eurest banqueting folder for the VU University Amsterdam. This folder runs from August 1, 2023to January 1, 2024. As you are used to, this folder is once again full of sustainably responsible options.

Arrangements and compose yourself This banqueting folder gives you an impression of the possibilities. You can choose an arrangement or put together the order yourself. You will also gain insight into the costs associated with the choice. The minimum order quantity is stated with the packages and other products. We offer high quality products.

### **Customized service**

As a caterer, we know better than anyone that services are required on an ad-hoc basis on a regular basis. We always do our best to carry out orders in accordance with your wishes. When compiling this banqueting folder, we have assumed a high degree of self-service with regard to the service level. If a different service level is desired, please contact Eurest Banqueting. We are happy to make a customize porposal or you.





### Contact

For all your wishes, questions and comments, please contact us. We are available from Monday to Thursday between 08:00 - 19:00 and on Friday from 08:00 - 17:30.

We offer something new this season: If you pick up your order yourself at our distribution point, you will receive a 10% discount on the invoice. Please note: the order will then be given in disposables.

E-mail address: vu.order@compass group.nl Phone number: 020 - 598 65 04 Website: www.vu-horeca.nl

We look forward to a pleasant cooperation and do everything we can to make your meeting, lunch or event as pleasant and professional as possible.

With hospitable and culinary regards,

**Eurest Campus** Vrije Universiteit Amsterdam

# Vouchers

Voucher value	€ 2,50
Voucher value	€ 5,00

To be spent at the Vrije Universiteit in all Eurest restaurants and coffee corners. No change back. Valid until the 31st of July 2024. Pick up at the banqueting office (HG-KC-51)

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# Coffee & tea from 10 persons

**Coffee & tea arrangement 1** 1 cup of coffee, 1 cup of tea, Frysk Dumke and water

### Coffee & tea arrangement 2

1 cup of coffee, 1 cup of tea, koetjesreep (2 pieces) and water

### Coffee & tea arrangement 3

11 cup of coffee, 1 cup of tea, cannoli and water

## Meeting arrangement (LLO/PGO) Exclusively for Agora and NU meeting centre

1 cup of coffee/ tea, bottle of Orange juice, bottle of Earth water, peppermint, hand fruit and a healthy bar

€ 1,49 € 2,92 including service

€ 2,97 € 4,40 including service

€ 4,37 € 5,80 including service

€ 7,97 € 9.40 including service

Beverage

Mineraal water	1 liter	€ 2,28
Flavoured water	1 liter	€ 2,40
Orange juice	1 liter	€ 4,66
"Groene Hart" apple juice	1 liter	€ 4,66
Smoothie	1 liter	€ 7,80
Can of soft drink		€ 1,93
Bottle of Earth water		€ 2,06
Can of Batu Kombutcha		€ 3,03
Can of SOOF Lovely mix-up		€ 2,05
Can of Whole Earth	1 2 3	€ 2,50

Beverage

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Beer	per can/bottle	€ 3,47
Alcohol free beer	per can/bottle	€ 3,47
Radler citrus 0.0	per bottle	€ 3,37
Special beer	per bottle	€ 4,37
White wine	per bottle	€ 11,65
Red wine	per bottle	€ 11,65
Rose wine	per bottle	€ 11,65
Prosecco	per bottle	€ 19,73
Prosecco, 0,0%	per bottle	€ 19,73





Beverage package soft drinks 1 (from 15 persons – 50 persons) Soft drink, orange juice, mineral water, 2 drinks per person, nuts & salts	€ 4,69
<b>Beverage package 2 (from 15 persons – 50 persons)</b> Dutch assortment, beer, 0.0 % beer, house wine, soft drinks, orange juice, mineral water 2 drinks p.p., Nuts and salts (50 % alcoholic / 50 % non- alcoholic) (also available completely non-alcoholic)	€ 6,73
Beverage package 3 (from 15 persons – 50 persons) Dutch assortment, beer, 0.0 % beer, house wine, soft drinks, orange juice, mineral water 3 drinks p.p., Nuts and salts (50 % alcoholic / 50 % non-	
alcoholic) (also available completely non-alcoholic)	€ 8,07
Reception arrangement 1 (only available in the reception areas of the VU) from 25 people, service is mandatory Dutch assortment, beer, 0.0 % beer, house wine, soft drinks, orange juice, mineral water 2 drinks p.p., Nuts and salts (50 % alcoholic / 50 % non-alcoholic) (also available completely non-alcoholic)	€ 7,72
Reception arrangement 2 (only available in the reception areas of the VU) from 25 people, service is mandatory Dutch assortment, beer, 0.0 % beer, house wine, soft drinks, orange juice, mineral water 3 drinks p.p., Nuts and salts (50 % alcoholic / 50 % non-alcoholic) (also available completely non-alcoholic)	€ 10,59
Reception arrangement 3(only available in the reception areas of the VU) from 25 people, service is mandatory Welcome with a glass of prosecco, In addition, 2 drinks per person from the Dutch assortment; beer, alcohol free beer, wine, soft drinks, Orange juice and mineral water Nuts & salts (50 % alcoholic / 50 % non-alcoholic) (also available completely non-alcoholic)	€ 13,79
<b>Diploma arrangement 1 (from 50 persons)</b> – <b>1 hour</b> Coffee & tea arrangement 1 cup p.p., water, cookie, assortment various soft drinks and juices 1 p.p.,	€ 6,90
<b>Diploma arrangement 2 (from 50 persons) – 1 hour</b> Dutch assortment, beer, 0.0 % beer, house wine, soft drinks, orange juice, mineral water 3 drinks p.p., Nuts and salts (50 % alcoholic / 50 % non- alcoholic) (also available completely non-alcoholic) 2 warm & 2 cold snacks ( bitterballen and cheese sticks)	€ 12,89

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# Sweets from 8 persons

" <b>De zoete inval</b> " <b>(also vegan possible)</b> Tasting of sweet treats; Half slice of banana bread, brownie, macaron, carrot cake (2 items p.p.)	
Banana bread (half slice)	€ 2,01
Carrot cake	€ 2,24
Apple cake	€ 2,24

Red velvet cake	€ 2,24
Brownie	€ 2,24
Cannoli	€ 2,88
Mini muffin	€ 1,68
Dutch almond cookie	€ 2,22

Gluten free

Muffin natural	€ 3,45
Macarons (2 p.p.)	€ 2,23

Vegan

Oat - spelt hazelnut chocolate cookie (2 p.p.)	€ 1,15
Dutch almond cookie	€ 2,22
Brownie Donny Craves	€ 4,04
Cranberry Cinnamon cookie	€ 2,38
Pink cookie	€ 2,92
Donny Craves cookie (various flavours)	€ 2,38

Pastry

36,37
€ 42,35
€ 35,08
€ 28,11
€ 3,63
€ 3,21
€ 0,36



Breakfast from 4 persons

**French breakfast** A freshly baked croissant, butter, jam, boiled egg with orange juice and hand fruit

€ 7,16

**Fresh start breakfast** Yogurt with granola, smoothie and hand fruit € 5.16

**lunch** from 4 persons

No Waste standard lunch; Orderable as vegan, vegetarian or 50% vegetarian 1 sandwich, 1 half wrap, hand fruit, orange juice

No Waste 12-uurtje; Orderable as vegan, vegetarian or 50% vegetarian 1 warm snack, 1 sandwich, hand fruit , orange juice

Networking lunch (only at meeting centres) Orderable as vegan, vegetarian or 50% vegetarian

Lunch served from platters: various mini rolls (2 p.p.) served with a glass of soup and a warm mini snack. We serve flavoured water & fruit juices

Meeting lunch (LLO/PGO) Exclusively for Agora and NU meeting centre. Orderable as vegan, vegetarian or 50% vegetarian

2 sandwiches, salad, a warm item and hand fruit. Coffee, tea, flavoured water, orange juice and apple juice

Lunch bag vegan, vegetarian or 50% vegetarian 2 sandwiches, hand fruit and a bottle of Earth water

Other

5 soft rolls with mature cheese (without garnish) $\in$  12,985 soft rolls with chicken (without garnish) $\in$  12,98Day salad $\in$  5,31Hand fruit $\in$  0,87Fruit salad $\in$  2,65Current bun $\in$  1,32

€ 8.91 € 12,16 including service

€ 11,88 € 15,14 including service

€ 13,06 € 16,32 including service

€ 16,74 € 19,99 including service

€ 11,88

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	Warmitems from 8 persons		
	Vegetarian meat croquette sandwich	€ 2,65	
	Vegetarian sausage roll	€ 3,18	
	Vegetarian empanada	€ 2,95	
	Violife (vegan) cheese sandwich	€ 3,24	
	Daily fresh soup (vegan/vegetarian)	€ 2.38	
1	Croquette sandwich	€ 2,72	
2	frikandel roll (halal)	€ 3,24	
Ĩ	bites & snacls from 10 persons		
	Warm appetisers		
	Combination of mini-cheese soufflé, chicken nugget and mini- frikandel (with mayonnaise and sweet chilli sauce, 2 snacks p.p.)	€ 1,78	
	25 vegetarian meat "bitterballen" with mustard	€ 22,50	
	25 cheese sticks with chili sauce	€ 27,19	
	25 vegetarian mini Samosa with chili sauce	€ 21,60	
	25 butterfly shrimps with chili sauce	€ 35,30	
	25 "bitterballen" with mustard	€ 24,07	
	<b>Snack platter vegan</b> - <b>for 10 persons</b> Vegan cheese with mustard dip, deluxe nut mix, crudites with hummus dip, sundried tomatoes and garlic olives	€ 16,04	
ŝ	Snack platter vegetarian - for 10 persons	€ 13,05	
	Marinated olives, falafel, peppadew with cream cheese and flatbread with dip and tapenade	0.13,00	
	Snack platter cheese & sausages - for 10 persons	€ 18,24	
	Cheese slices: Old Amsterdam and cumin, cooked sausage, dried sausage, tips of cervelate, mustard and sour		
	30 wrap-bites (meat, fish, vegetarian)	€ 48,96	
	30 luxury canapés (meat, fish, vegetarian)	€ 59,84	
	Crudité with dip	€ 11,92	
ş	Luxury salty cookies	€ 11,92	
	Divuley from 10 persons, only available in the NU Building and Main	nd Main Building	
	<b>Menu of the day - vegetarian, vegan or 50% vegetarian</b> Make your selection	€ 9,81	
	Diner arrangement (LLO/PGO) vegetarian, vegan or 50% vegeta	rian.	
	Exclusively for Agora and NU meeting centre		
	Make your selection	€ 18,83	
	Meal, salad and dessert. Complemented by sandwiches, coffee, tea, flavoured water and juices on the buffet.	010,00	
	Extra meat/fish supplement? € 3.86 per person		

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Dietary requirements

As a caterer, we can facilitate almost all of your dietary needs, if given at least 5 days in advance.

Almost all of our lunch services and buffets include vegetarian dishes. For other dietary requirements we charge a surcharge of 20% per person. We are forced to charge this surcharge because we need to purchase special products and we prepare and serve these products separately to avoid cross contamination.

We can also take into account dietary requirements regarding religious beliefs, such as Halal and Kosher. An additional surcharge will also apply for these products. Please contact our banqueting office for this at vu.order@compass group.nl.

receive a 10% discount when you pick up your own lunch bags from Food Plaza





Special requests

### Vegetarian and vegan See our regular offerings

### Halal

Of many meat varieties, we have a halal variant for both lunch and drinks. Please, put in the comments of your order that you would like a halal variant.

### Kosher

We can deliver your lunch kosher upon request. We work with our supplier who prepares the products according to the rules of the Jewish religion. Please contact us on 020 598 65 04.

### Allergy

If you have an allergy, please mention it in the comments and we will take your allergy into consideration.

For your wishes to be carried out properly, they should be indicated at least 5 working days in advance.



Terms and conditions

### Ordering system

Employees of the Vrije Universiteit can order catering through the Planon ordering system: https://vunet.login.vu.nl/ Orderers from VUMC can be ordered via Oracle (purchasing environment VUmc). External order takers can contact us at vu.order@compass-group.nl. Naturally, we will receive your order as early as possible so that we can guarantee a high level of service on the one hand and so that we can then plan and purchase better.

### Order term

To ensure good service, we ask you to observe the following order deadlines: Until 12:00 noon the day before: Requests without service Requests up to 50 persons lunch Requests up to 100 persons coffee and tea facilities

For all other requests, please allow 5 working days. Of course it may happen that you cannot keep to these deadlines, in that case please contact us as early as possible so we can jointly see what we can do for you.

Please note! When cancelling meeting rooms also cancel the catering order.

### Changes

The number of guests can be changed up to 3 hours before the meeting with a maximum change of 10%.

### Cancellation

Canceling an order is free of charge until 12:00 noon the day before the meeting. Custom orders may be cancelled free of charge up to 2 business days prior to the meeting. Costs incurred for products or services that cannot be used in any other way, we are obliged to charge according to reasonableness and fairness. We will make these costs transparent.

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Canceling an order is free of charge until 12:00 noon the day before the meeting. Custom orders may be cancelled free of charge up to 2 business days prior to the meeting. Costs incurred for products or services that cannot be used in any other way, we are obliged to charge according to reasonableness and fairness. We will make these costs transparent

### Costomization

Many events take place at the Vrije Universiteit Amsterdam, we provide catering at conferences, graduations, receptions, open days, parent evenings and party nights. As caterer for the Vrije Universiteit Amsterdam, we are very familiar with the specific requirements surrounding these events and can provide the catering. In addition to the products in this directory, we also offer customized catering products,

For custom requests, the banquetig department of Eurest should always be contacted. (vu.order@compass-group.nl or 020 - 5986504) The request must be discussed with Eurest no later than 5 working days before execution. The applicant must create a " custom order" in Planon in consultation with Eurest.

Do you want to organize a big event at VU Amsterdam? Then you can contact the Events Department at VU, they can help you with all facility matters such as room rental, cleaning, audio-visual technology and catering.

### Service

Arrangements and buffets can be ordered with service from 25 persons or for fewer persons on request. We use standard staff for coffee and tea from 101 persons and for other arrangements from 51 persons. Here we assume 1 staff member per 50 guests. For events with more than 50 people or on request, we deploy a party manager.

### **Personnel costs**

Do you order customised service, want to extend the package or order on weekends? Costs for service vary, depending on time and day.

	Banqueting employee	Host	Partymanager
Mon until Fri 07:00 - 18:00	€ 27,23	€ 28,88	€ 35,88
Mon until Fri 18:00 - 22:00	€ 29,18	€ 30,93	€ 37,91
Mon until Fri 22:00 - 07:00	€ 34,00	€ 36,04	€ 43,02
Saturday Sundays and public holidays	€ 40,75 € 67,99	€ 43,23 € 72,11	€ 50,21 € 79,08

### **Openings hours**

We deliver all our packages Monday through Friday between 8 a.m. and 9 p.m. Orders before or after opening hours and on Saturday and Sunday are subject to additional charges. Saturday and Sunday orders are always by arrangement and must be requested at least 5 working days in advance

### More or less guests than expected

Many of our products are priced per person. We always deliver based on the number of guests you specify. Should there unexpectedly be more guests present, please let us know in time. If we find that there are more guests than specified, we will adjust the invoice accordingly

### Materials

All orders will be delivered with tableware wherever possible with the exception of orders in the transitorium church hall and in the lecture halls. We deliver these with durable disposable crockery.

Many of our products come with materials or deposit bottles. These are returned.

If any materials or bottles are missing, they will be recorded as missing. If they are not returned within one week, they will be charged.

they will be charged. If any materials are damaged, they will be recorded as broken and invoiced. and will be charged.

### **Delivery times**

We deliver orders between 15 minutes before order time and 15 minutes after order time. Collection is done as much as possible at the time you specify. If the order is to be picked up after 18:00 in the evening we will supply a lockable container with the order and collect it the next morning before 08:30. We deliver to all locations in the Free University buildings. In the church hall in the main building it is only possible to deliver at an additional delivery cost and with durable disposablecrockery.

### Seasonal products

On the website, we regularly post 'specials' around holidays such as Sinterklaas, Christmas, Easter and seasonalproducts, such as dishes with asparagus, pumpkin or strawberries. Keep a close eye on the website! website!

### Allergens

With our suppliers, we make every effort to serve you safe, healthy and tasty products. Eurest aims for 'zero tolerance' when it comes to allergens. Unfortunately, we cannot eliminate possible cross-contamination and and incomplete information from us and our suppliers. For questions about allergens in freshly prepared products, please contact one of our staff members. All our packaged products are provided with allergen information.

### Tips

We strive to continuously improve our quality. If you have any tips to improve our service or if you are not satisfied with the service or quality provided, please let us know.

### Gift guide

We can offer many types of wines and cakes that can be chosen as gifts. We have a special gift guide for this purpose. We can send it to you.

### **Eurest Boxes**

We can make various types of (drinks) boxes on request and send them to home addresses. People inspire people and create happy moments, that is our mission! With delicious and personalised food and drinks, we ensure an ultimate experience.

Eurest Campus +31 20 598 65 04 vu.order@compass-group.nl www.bestellenbijeurest.nl/vu www.vu-horeca.nl

